

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

'13 SEP -9 A11:17

To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

From: Department of Human Services/Office of Youth Services

Department/Division/Branch or Office

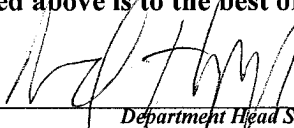
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	Community Youth Justice program, an aina-based, culturally relevant and/or spiritually grounded effort to mentor and prevent at-risk and court-involved youth from further contact within Hawaii's juvenile justice system. These services include the restoration of cultural sites, preparation and maintenance of lo'i, Ho'oponopono, canoe building, kupuna-youth mentoring and other related cultural activities and practices.
2. Provider Name and Address:	Various.
3. Total Contract Funds:	\$100,000
Contract Funds per Year (if applicable):	(estimated)
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: 11/1/13 End: 10/30/14
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	There is an immediate need to engage community-based organizations and individuals (Kupuna, etc.) who have been serving youths over the years with culturally-relevant practices and activities. These are small-scale organizations and individuals used by families, schools, and others to instill values and build relationships and life skills to eventually produce good character and citizenship for at-risk and court-involved youths. On a case-by-case basis and specifically in the best interest of the youths referred by the juvenile justice system, services will be determined and agreed upon by OYS, youth and families, and other appropriate juvenile justice people. The cost of the services will vary upon the needs of the youths and families to be served.
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:	Providers will be selected based on their location, willingness and ability to work effectively with at-risk and court-involved youths. A minimum amount of \$100.00 and a maximum amount of \$10,000.00 will be awarded for the type of services to be provided, number of youths and families to be served, the outcomes and impact within their respective community, and how funds will be used. An evaluation tool will be developed using the SPO evaluation and rating method as a guide. In addition, a list of individuals and organizations collected through a Request for Information (RFI) process facilitated by UH in 2010 will be used to disseminate the information to the various communities. OYS will also be conducting an RFI at the latter part of September and early October 2013.

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8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: OYS staff and management agreed with this request for an exemption in order to provide opportunities for small scale organizations and individuals to participate and assist the state in addressing the needs and issues of the targeted population. This would be advantageous to the state in terms of cost and effectiveness in preventing juvenile delinquency. The federal Juvenile Justice and Delinquency Prevention (JJDP) Act of 2002 and Hawaii Revised Statutes, Chapter 352D are guiding principles in the prevention and intervention of juvenile delinquency.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Merton Chinen, Program Development Officer Edward Chargualaf, Juvenile Justice Program Coordinator
10.	Direct questions to (name & position): Edward Chargualaf Phone number: 587-5718 e-mail address: echargualaf@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ Department Head Signature David Hipp _____ Typed Name	09/04/13 _____ Date
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NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Corinne Higa at 587-4706, or corinne.y.higa@hawaii.gov.

☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION

 _____ Chief Procurement Officer Signature	9/20/2013 _____ Date
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Please ensure adherence to applicable administrative requirements.